

Beckett Air, Inc.
37850 Taylor Parkway
North Ridgeville, Ohio 44039
(440) 327-9999

TO: PRIOR EMPLOYERS, SCHOOL OFFICIALS, PERSONAL REFERENCES:

As an applicant for a position with *Beckett Air, Inc.*, I have been asked to furnish information for use in reviewing my background and qualifications. In this connection, I hereby authorize the investigation of my past and present work, character, education, military and police records to ascertain any and all information which may be pertinent to my employment qualifications.

The release, either verbal or written, of any and all information by you is authorized regardless of whether such information is of record. I do hereby release all persons, firms, agencies or companies whomsoever, from any damages resulting from furnishing such information and shall not hold them liable in any respect if a job offer from *Beckett Air, Inc.* is not extended to me.

The authorization shall be valid for six months from the date of my signature below. You may retain this copy of my release for your files. Thank you for your assistance.

Signature _____

Date _____

This application must be in your own handwriting. To receive proper consideration, all questions on both sides of this form must be answered, and application must be signed.

Application For Employment



Application will be kept open for four weeks.

In compliance with Federal and State equal opportunity laws, qualified applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital status, or the presence of a medical condition or disability. Upon hire, employees are required to comply with the U.S. Immigration Reform and Control Act of 1986 by completing Form I-9 and providing appropriate documentation verifying eligibility for employment and identity.

PERSONAL

DATE _____

Name _____ Nickname _____
First Middle Last

Present Address _____ Telephone No. _____
No. Street City State Zip

If hired, can you supply proof that you are eligible to work in the United States? Yes No

Social Security No. _____ State age if under 18 _____

Position(s) applied for _____ Wages Expected _____

Are there any other experiences, skills or qualifications which you feel would especially fit you for work with our organization? Include any "sideline" business interests.

Do you wish to work First Shift Second Shift Third Shift

If your application is considered favorable, on what date are you available for work? _____

Were you previously employed by us? _____ If yes, when? _____

List any friends or relatives working for us _____

Have you ever been convicted of a felony within the last 7 years? Yes No

If yes, please explain _____

Are you willing to submit to a post-offer physical exam including drug testing, and any subsequent medical examinations/testing that Beckett Air, Inc. deems necessary, and release the results to Beckett Air, Inc.? Yes No

RECORD OF EDUCATION

Type	Name and Location of School	No. of Years Attended	Course of Study General Special	Did you Graduate?	Grade Average	Degree or Diploma
High School						
College or University						
Night School						
Trade, Business or Correspondence School						

Please list any special scholastic honors.

EMPLOYMENT HISTORY

Give Names and Addresses of All Previous Employers (including civil service.)

If you are now working, present employer and reason for desire to quit must be included. Also give reason for lapse of time where a period of termination of one place of employment does not fit into the next place of employment. **NOTE: BEGIN WITH MOST RECENT EMPLOYMENT.**

1. Employer	Dates		Work Performed
	From	To	
Address			
Telephone	Hrly. Rate/Salary		
	Starting	Final	
Job Title			Reason For Leaving
Supervisor			
2. Employer	Dates		Work Performed
	From	To	
Address			
Telephone	Hrly. Rate/Salary		
	Starting	Final	
Job Title			Reason For Leaving
Supervisor			
3. Employer	Dates		Work Performed
	From	To	
Address			
Telephone	Hrly. Rate/Salary		
	Starting	Final	
Job Title			Reason For Leaving
Supervisor			

NOTE: If you worked under a different name (i.e., maiden name) at any of these employers, please provide the name which should be used when verifying employment.

If there is a particular employer(s) you do not wish for us to contact, please indicate which one(s):

PERSONAL REFERENCES (Not Former Employers or Relatives)

Name and Occupation	Address	Phone Number

READ CAREFULLY BEFORE SIGNING. I certify that the information contained in the application is correct to the best of my knowledge and understand that falsification of this information is grounds for dismissal in accordance with Beckett Air, Inc. policy. I authorize the employers, schools and personal references listed herein to give Beckett Air, Inc. any and all information concerning my previous employment, education record and any pertinent information they may have, personal or otherwise, and release all parties from any damage that may result from furnishing same to you. In consideration of my employment, I agree to conform to the applicable rules, regulations and policies of Beckett Air, Inc. and acknowledge that my employment and compensation can be terminated at any time with or without cause, and with or without notice, at the option of either Beckett Air, Inc. or myself.

I hereby acknowledge that I have read and understand the above statements.

SIGNED _____ DATE _____